



## HEALTH, SOCIAL CARE AND WELLBEING SCRUTINY COMMITTEE – 24TH JUNE 2014

**SUBJECT: SUMMARY OF MEMBERS' ATTENDANCE – QUARTER 4 – 1ST  
JANUARY 2014 TO 7TH MAY 2014**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151  
OFFICER**

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### 1. PURPOSE OF REPORT

- 1.1 To report Members' levels of attendance at scheduled meetings of Caerphilly County Borough Council.

### 2. THE REPORT

- 2.1 Appendix 1 details Members' attendance for quarter 4 (1st January 2014 to 7th May 2014), at the following meetings:
- Council;
  - Cabinet;
  - Scrutiny Committees;
  - Planning Committee;
  - Audit Committee;
  - Democratic Services Committee; and
  - Sustainable Development Advisory Panel.
- 2.2 The information is compiled from attendance sheets signed by Members at these meetings. Members will note a change to the percentages previously reported for Quarter 3. This was due to a Councillor who was in attendance but omitted to sign the attendance sheet, and a Councillor who signed the attendance sheet and then requested that his apologies be recorded for the meeting. The data has now been updated to reflect these amendments.
- 2.3 The appendix also allows for a comparison with the same period in the preceding two years. When making comparisons to previous quarters/years, please note that overall averages given are the weighted average to reflect the number of meetings in each quarter.
- 2.4 Details for the first quarter (8th May 2014 to 30th June 2014) will be reported to the next appropriate meeting of the Scrutiny Committee.

### 3. EQUALITIES IMPLICATIONS

- 3.1 There are no specific equalities implications arising as a result of this report.

#### **4. FINANCIAL IMPLICATIONS**

4.1 There are no specific financial implications arising as a result of this report.

#### **5. PERSONNEL IMPLICATIONS**

5.1 There are no specific personnel implications arising as a result of this report.

#### **6. CONSULTATIONS**

6.1 None.

#### **7. RECOMMENDATIONS**

7.1 That Members note the content of the report.

#### **8. REASONS FOR THE RECOMMENDATIONS**

8.1 To inform Members of attendance levels at scheduled meetings of Caerphilly County Borough Council from the Annual Meeting of Council, 2013.

Author: R. Barrett (Committee Services Officer)

Background Papers:  
Member attendance sheets

Appendices:  
Appendix 1 Schedule of Members' Attendance 2011 to 2014